

The Constitution and Rules of the Onepoto Clubrooms Management Committee

Background

1. North Shore City Council [NSCC] propose to enter into a lease of the Onepoto Clubrooms with Auckland Australian Football League Inc. [AAFL]
2. In conjunction with this lease it is proposed to form the Onepoto Clubrooms Management Committee [Management Committee]

Management Committee Membership

1. Auckland Australian Football League Inc.[AAFL]
2. Onepoto Residents Association [ORA]
3. Birkenhead Northcote Community Facilities Trust [BNCFT]

Management Committee Objects

1. To assist and advise the AAFL to promote the use of the Clubrooms for the Sporting, Social, Cultural & Recreational benefit of the Community
2. To provide a forum to assist and advise the AAFL in the management of the Clubrooms and to fulfill its obligations under the Lease and Onepoto Reserve Management Plan.

Committee Meetings

1. **Delegates.** Each member organization shall appoint two delegates to represent it at meetings
2. **Meetings.** A meeting may be called/convened by any member on one weeks notice to all members to include a pre prepared agenda delivered to each member. Notwithstanding specifically called meetings, a minimum of two Management Committee meetings will be held annually on the 2nd Wednesday of May and November
3. **Meeting venue and time.** Onepoto Clubrooms at 7 pm
4. **Quorum.** All member organisations must be represented
5. **Voting.** Each member organisation has one vote keeping in mind that consensus is the preferred method of arriving at a decision
6. **Attendance.** The Management Committee meetings will be open to other persons who may wish to attend however voting rights only apply to the Management Committee members. Nonetheless the Management Committee reserves the right to hold a closed meeting if it feels the situation requires it.
7. **Minutes.** The Management Committee shall cause minutes to be taken and duly recorded in the Minute Book. All names of delegates, all resolutions and proceedings will be recorded in the Minute Book and approved at meetings. These minutes will be loaded and available for public reference on the AAFL's website [www.aafl.co.nz]

Other Matters

1. The AAFL will consult with the Management Committee on all material physical changes to the building, including renovations, painting etc and will include the Management Committee's recommendations when seeking NSCC's consent for any building work in terms of the Lease
2. If there are any concerns regarding the AAFL's management of the Clubrooms by any Management Committee member in the first instance the member/s must give the AAFL reasonable time to correct or address their concerns before requiring a Management Committee meeting or escalating their concerns to NSCC or elsewhere.